# ANNEX H: ORGANIGRAM OF REQUIRED ROLES FOR HEALTH / ISOLATION CENTRE

**RED ZONE STAFF – PPE TRAINED**

**Health Centre Coordinator:** Responsible for the overall running of the centre, coordinating with the Ministry of Health (or other outbreak coordination authority) and local communities

* **Support Manager:** Manages finance, HR and logistics support functions
  + **Logistics Officer:** Responsible for procurement, supply chain, assets, warehousing (of non-medical stocks) as well as managing cleaners, drivers, catering etc.
  + **Finance/HR Officer: Responsible for accounting and handling cash, as well as staff welfare, salaries, hiring etc.**
* **WatSan Manager:** The WatSan team is responsible for managing construction, operation and maintenance of the health centre and WatSan hardware. This involves ensuring sufficient quantities of chlorine solutions are available and monitored daily to ensure the correct strengths are maintained. The WatSan team will also carry out regular maintenance and repairs on the water network
* **WatSan Team Lead:** Responsible for the day to day WatSan and general maintenance work, field supervision of construction and maintenance teams
* **WatSan Technicians:** Role responsible for running batch chlorination and performing minor repairs on WatSan hardware in the red and green zones, maintenance of spraying equipment
* **IPC Manager:** The IPC team is responsible for ensuring that IPC measures are in place and functioning correctly, the IPC team will train and supervise use of PPE, monitor the use of hand washing stations, waste management areas, as well as carrying out regular disinfection of the red zone. Incidents involving the breaching of IPC protocols or possible exposure should be followed up by the IPC manager to feed into adapting future ways of working
* **IPC Team Lead:** Responsible for monitoring IPC measures and the field supervision of hygienist teams
* **IPC Technicians:** Responsible for preparing PPE (laundry) and manning the PPE undressing area (chlorine spraying), supporting red zone teams with dressing, maintaining dressing and undressing areas including PPE stock control, reporting potential exposure incidents
* **Hygienists:** Responsible for the regular disinfection of the red zone, waste management, support to medical teams in the red zone with disinfection, transport of patients on stretchers, reception and disinfection of ambulances, dead body management,
* **Medical Manager:** The medical team is responsible for the case management of patients, including the management of medical stocks and the laboratory, if present.
* **Medical Team Lead:** In charge of day to day case management, including making clinical decision and arranging referrals, supervising the nursing team
* **Laboratory Team Lead:** In charge of running the lab if present
* **Clinical Storekeeper / Pharmacist:** Stock management and procurement of drugs and other medical items